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Nick Jordan, Secretary
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TRANSIENT GUEST TAX ELECTRONIC FILING IS NOW AVAILABLE

As part of the Kansas Department of Revenue's continuing effort to simplify return filing and payment options, the Kansas Transient Guest Tax Return (TG-1) can now be filed and paid online.

Electronic filing benefits include:

- It's simple, safe and free.
- Filing and payment options are available 24 hours a day, 7 days a week.
- A history of all returns filed or payments made is retained.

Getting started:

- Each tax type account has a unique **Access Code**. This **Access Code** binds your account to your login ID. To receive your assigned **Transient Guest Tax Access Code**, please contact Electronic Services by calling 785-296-6993 or send an email to eservices@kdor.ks.gov.
- Go to www.webtax.org and select '**Use WebTax Now**' on the left side of the screen. You may also log in or register for the Kansas Department of Revenue Customer Service Center by accessing the departments home page at www.ksrevenue.gov
- If you are a new customer, select '**Register Now**'.
- If you are an existing customer, you will enter your email address and password. Click '**Sign In**'.
- Click '**Accounts**' on the gold menu bar.
- Click '**Add an Existing or Register a New account to this login**' to link your Transient Guest tax account to your login.
- Enter your **Identification Number** and your **Access Code**. Click '**Continue**' and then '**Save**'.
- Once your account is added, select '**Manage Account**' on the right side. You now have the capability to add or delete bank information, make a payment or file a return with payment options.

Payments can also be made electronically. Tax payments can electronically be debited from your bank account (ACH Debit). You may choose to initiate your tax payment through your bank (ACH Credit). Credit card payments are also accepted through third-party vendors. A list of vendors and their services is available at www.webtax.org.

If you have questions, please contact Miscellaneous Tax at 785-368-8222.

Enjoy the convenience of electronic filing today!