



Kansas Department of Revenue
Alcoholic Beverage Control Division
915 S.W. Harrison Street, Room 214
Topeka, KS 666212-1588
Phone: 785-296-7015 Fax: 785-296-7185

KANSAS VINEYARD PERMIT MONTHLY SALES REPORT

WHO IS REQUIRED TO USE THIS FORM?

Vineyard Permit holders are required to file a monthly sales report by the due date.

DUE DATE:

The report is due on or before the 15th day of the following calendar month.

INSTRUCTIONS TO COMPLETE THE FARM WINERY MONTHLY SALES REPORT:

1. Enter the month, year and your FEIN.

2. SCHEDULE A – SALES:

- a. If no samples were used this month, check the box by “No samples were given this month”.
- b. To report sales, enter the total number of bottles sold to each license/permit type and consumers for the report period. If the size sold is not listed, enter the size and quantity sold in the “Other” column.
Consumers – Off-Premise Sales. Sales to consumers at the vineyard.
Consumers – On-Premise Sales. Sales of wine by the glass to consumers at the vineyard for consumption on the licensed premise.

3. SCHEDULE B – SAMPLES:

- c. If no samples were used this month, check the box by “No samples were given this month”.
 - d. For each bottle size listed, enter the total number of bottles used for samples. If the size is not listed, enter the size and number of bottles used in the “Other” column.
4. Sign the completed report on the signature line, enter your title in the space provided and the date you signed the form.

CONTACT INFORMATION:

Questions may be directed to the ABC Marketing Unit at abc.marketing.unit@kdor.ks.gov or by phone to 785-296-7015



Kansas Department of Revenue
 Alcoholic Beverage Control Division
 915 S.W. Harrison Street, Room 214
 Topeka, KS 66612-1588
 Phone: 785-296-7015 Fax: 785-296-7185

KANSAS VINEYARD PERMIT MONTHLY SALES REPORT

MONTH: _____ FEIN: _____
 YEAR: _____ LICENSEE: _____

VINEYARD PERMIT DBA NAME: _____
ADDRESS: _____
CITY/STATE: _____ ZIP CODE: _____
CONTACT PERSON: _____
E-MAIL ADDRESS: _____

SCHEDULE A - SALES: I have no sales to report this month.

Type of Sale	Total Number of Glasses:	Total Number of Bottles:			
		375ml	750ml	1.5LT	Other
Consumers – Off Premise Consumption					
Consumers – On-Premise Consumption ¹					

SCHEDULE B - SAMPLES: No samples were given this month.

Tasting Samples	Total Number of Bottles:			
	375ml	750ml	1.5LT	Other
Samples				

I declare under penalties of perjury that to the best of my knowledge and belief this is a true, correct and complete form.

SIGNATURE _____ TITLE _____ DATE _____

1 – Sales to consumers for on-premise consumption are only allowed on the permitted premise